

QUICK REFERENCE GUIDE

MESSAGES TAB

View and send messages

Touch here to:

- change your availability status (green: online, red: do not disturb)
- set up forwarding and auto-responses access settings and contact support

ttus Compose a t disturb) new message p-responses by pressing this t support button

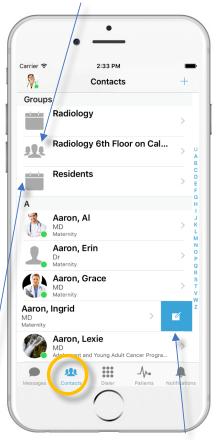


Tap a message to read it, or swipe left to silence notifications on a message thread or archive a message

CONTACTS TAB

Look up providers and staff, view schedules, and see who is on call

Broadcast groups have this icon; tap to see group members or send a message to the group



Schedule groups have this icon; tap to see who is currently on-call and to open the calendar view

Swipe left and press this button to send a message to an individual or group

PATIENTS TAB

View patients and care team assignments

View your patients, all patients, or those patients you have chosen to follow



Swipe left to follow/unfollow a patient, join/leave a care team, or handoff a patient



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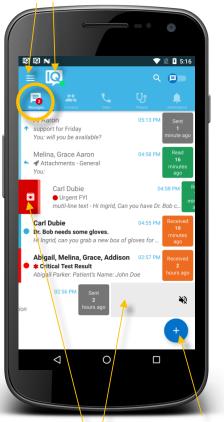


MESSAGES TAB

View and send messages

Touch either of these buttons to:

- change your availability status (green: online, red: do not disturb)
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- access settings and contact support



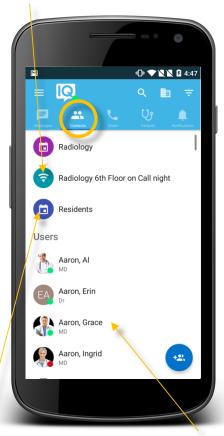
Tap a message to read it, or swipe left/right to silence notifications or archive a message

Compose a new message by pressing this button

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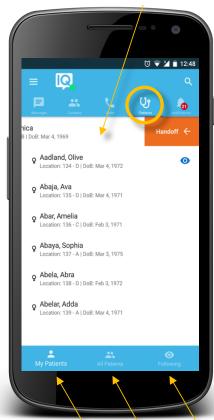
Schedule groups have this icon; tap to see who is currently on-call and to open the calendar view

Tap (or swipe) to send a message to an individual or group

PATIENTS TAB

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Tap to view a patient, or swipe left/right to follow/unfollow, join/leave a care team, or handoff



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